

FY22 BUDGET SCHEDULE

**Denotes regular City Council meeting dates*

Sept-Oct	Staff liaison discusses FY22 CIP and General Fund/Special Funds with committees and solicit input & recommendations for funding
October 19*	Council Approval of FY22 General Fund <u>Budget Schedule</u> Discussion for FY22 General Fund Budget Preparation
Nov 9-12 <u>Review</u>	Dept. Manager meetings w/ City Management for final <u>CIP</u>
Nov 23	First Draft of FY22 Budget due from Dept. Managers to Finance
Dec 1-4	Management review of Draft Budget with Dept. Managers
Dec 8-11	Management final review of FY22 budget with Dept. Heads
Dec 18	Proposed CIP sent to Council Council receives Draft FY22 GF Budget
Dec. 21*	FY22 Proposed Budget Overview presented to City Council
January 4* & 11	Council Mtg.(s) on FY22 Proposed Budget Public Hearing & Potential Council Amendment of CIP
January 14	Final date (if needed) for City Council budget approval Council budget sent to Steering Committee (min. 45 days before vote)
January 20 advance)	Steering Committee Meeting (tentative, post in paper 7 days in
January 21-28 Mtg.)	Budget book preparation & printing Council budget available to voters (min 20 days before Town
January 29 March 1 Pre- Meeting Vote	Post Warnings and Public Hearing Notices (min. 30 days) for Town Mtg. & Public Hearing and March 2 Town Budget booklets available & posted on websites
March 1 Budgets	Pre-Town Meeting & Public Hearing on City & School District

March 2

Vote on budgets and any other warned articles