



southburlington
PLANNING & ZONING

Permit Number AD- _____ - _____
(office use only)

APPLICATION FOR MINOR LOT LINE ADJUSTMENT

All information requested on this application must be completed in full. Failure to provide the requested information either on this application form or on the plans will result in your application being rejected and a delay in the review by the Administrative Officer.

1) OWNER(S) OF RECORD (Name as shown on deed, mailing address, phone and fax #) _____

2) LOCATION OF LAST RECORDED DEED(S) (Book and page #) _____

3) APPLICANT (Name, mailing address, phone and fax #) _____

4) APPLICANT'S LEGAL INTEREST IN THE PROPERTY (fee simple, option, etc.) _____

5) CONTACT PERSON (Name, mailing address, phone and fax #) _____

5a) CONTACT EMAIL ADDRESS _____

6) PROJECT STREET ADDRESS: _____

7) TAX PARCEL ID # (can be obtained at Assessor's Office) _____

8) PROJECT DESCRIPTION

a) Existing Uses on Property (including description and size of each separate use) _____

b) Other (list any other information pertinent to this application not specifically requested above, please note if Overlay Districts are applicable) _____

9) LOT COVERAGES FOR EACH LOT

LOT #1 (Street Address): _____

- a) Building: Existing _____ % Proposed _____ %
- b) Overall (building, parking, outside storage, etc)
Existing _____ % Proposed _____ %
- c) Front yard along each street Existing _____ % Proposed _____ %
(applies only to commercial property)

LOT #2 (Street Address): _____

- d) Building: Existing _____ % Proposed _____ %
- e) Overall (building, parking, outside storage, etc)
Existing _____ % Proposed _____ %
- f) Front yard along each street Existing _____ % Proposed _____ %
(applies only to commercial property)

10) TYPE OF EXISTING OR PROPOSED ENCUMBRANCES ON PROPERTY (easements, covenants, leases, rights of way, etc.) _____

11) PROPOSED EXTENSION, RELOCATION, OR MODIFICATION OF MUNICIPAL FACILITIES (sanitary sewer, water supply, streets, storm drainage, etc.) _____

13) PLANS AND FEE

Plat plans shall be submitted which shows the information required by the Land Development Regulations. Three (3) regular size copies, one reduced copy (11" x 17"), and one digital (PDF-format) copy of the plans must be submitted. Applicant fees must be included.

I hereby certify that all the information requested as part of this application has been submitted and is accurate to the best of my knowledge.

SIGNATURE OF APPLICANT

SIGNATURE OF PROPERTY OWNER #1

SIGNATURE OF PROPERTY OWNER #2

Do not write below this line

DATE OF SUBMISSION: _____

I have reviewed this application and find it to be:

Complete

Incomplete

Administrative Officer Date

The applicant or permittee retains the obligation to identify, apply for, and obtain relevant state permits for this project. Call (802) 879-5676 to speak with the regional Permit Specialist.